



**FINGRINGHOE PARISH COUNCIL**  
**COUNCIL MEETING – 4<sup>th</sup> JUNE 2024**

A meeting of the Council took place at Fingringhoe Village Hall, Chapel Road, Fingringhoe, Colchester, Essex  
CO5 7BH ON 4<sup>TH</sup> June 2024 at 7pm.

Councillors present: Sharron Law – Vice Chairman  
Michael Clarke  
Ian Chamberlain  
Emma Dixon  
Neil Gordon  
Petra Palfreyman – Parish Clerk

Also in attendance – Colchester City Councillor Martin Parsons and 5 members of the public.

075/24	Apologies for absence – Cllrs G Ketley and J Martin, and Colchester City Councillors R Davidson and C Powling
076/24	To record declarations of interest – none
077/24	Public Questions - none
078/24	To receive reports from our Colchester City Councillors – Cllr Parsons advised that in this pre-election period to 4 <sup>th</sup> July, the Council is not making any plans or decisions
079/24	To approve minutes of the meeting on 7 <sup>th</sup> May 2024 and any matters arising - the minutes as previously circulated were approved for signing. There were no matters arising.
080/24	To consider planning applications received 240895 Mr and Mrs Button Clay Pightle, Abberton Road, Fingringhoe Essex CO5 7AT Proposed re modelling of the existing dwelling including the removal of the existing conservatory, the erection of two bay windows to the front of the dwelling alongside a porch, a rear extension, and a loft conversion creating a 1.5-storey dwelling. Expiry

date: 30 May 2024, extended to 5 June 2024 – The Parish Council agreed not to comment on this plan

240896 Mr Conrad Staines The Hedges, Haye Lane, Fingringhoe Essex CO5 7AD Application for removal or variation of a condition 3 following grant of planning permission. (230557) Expiry date: 1 June 2024, extended to 5 June 2024 – No comments

240998 Karen Laken 13 Dudley Road, Fingringhoe Colchester CO5 7DS Single storey rear extension Expiry date: 6 June 2024 – No comments

081/24

FINANCE

a) Accounts payable May 2024 -the following payments were noted and agreed

Payment date	Payee	Purpose	Cheque /BACs	Amount £	VAT
01.05.24	HMRC	Clerks PAYE	Bacs	33.60	
01.05.24	P Palfreyman	Printer paper	Bacs	7.69	
01.05.24	P Palfreyman	Clerks' wages April 24	Bacs	509.40	
01.05.24	P Palfreyman	Printer ink	Bacs	33.50	5.58
08.05.24	IC Maintenance	Pond, car park & railings	Bacs	350.00	
08.05.24	Jan Stobart	Internal Audit	Bacs	230.00	
08.05.24	Dines Agri	Grass cutting	Bacs	276.00	
24.05.24	Page Computers	Microsoft 365 renewal	Bacs	60.00	10.00
31.05.24	P Palfreyman	Clerks' wages May 24	Bacs	509.40	
<b>Total</b>				<b>2009.59</b>	<b>15.58</b>

b) To note the bank reconciliation to 31 May 2024 – noted and agreed

c) To note the Annual Return has been submitted to the External Auditor for review – noted and agreed

d) To consider savings accounts for the Councils reserves – the clerk advised of two accounts to invest some reserves, recommending £10000 in Redwood Bank at a rate of 4.10% and 35-days' notice, or Unity Trust Bank (with whom current account is held), recommending £15000 at a rate of 2.77% and instant access. The CCLA Charities Deposit fund was also recommended, and it was agreed that the clerk would review their terms and conditions and refer to the Council.

082/24

To review three quotes for a tree survey for the Council owned/managed trees - the Council reviewed three quotes from specialists ranging in price from £450 (no vat), £610 (ex-vat) and £695 (ex-vat) and agreed to accept the quote for £450. The clerk will arrange the survey date.

083/24

To review the quote for replacing and repairing fencing around the recreation ground and play area – the Council reviewed the quote but queried the boundary being quoted for and the clerk agreed to confirm and refer to the Council

084/24	To review the results of the Housing Needs Survey and consider the next steps – the survey closed on 31 May and although the results are not available yet, as of 29 May, 100 surveys had been returned which is a 30% return.
085/24	<p>To receive an update about the following:</p> <ul style="list-style-type: none"> <li>• Play area gate – weld and missing screws being looked at by a local contractor</li> <li>• Village road works – reply received from ECC. Parish Council email address is now held by ECC for future updates and notices</li> <li>• Fingringhoe United Charities Trust – arranging a meeting between the trustees that have resigned and the new trustees, for a handover</li> <li>• Play area play bark – cannot deposit the bark via the lorry until the ground is drier to drive over</li> <li>• Barnfields – meeting requested from English Rural to review any issues arising</li> <li>• Church Green Trust – meeting arranged for 17<sup>th</sup> June between councillors and trustees</li> <li>• D Day commemoration – the local event has been cancelled. This is disappointing but unavoidable due to lack of support to arrange the event</li> </ul>
086/24	<p>To receive reports from Parish representatives</p> <ul style="list-style-type: none"> <li>• Footpaths – Fan Hill needs cutting back. Cllr Chamberlain will arrange this</li> <li>• Village Pond – nothing to report</li> <li>• Recreation Ground – the Council discussed allowing the contractor to cut as required</li> <li>• Transport – the VAS on Chapel Road is no longer working. The clerk will report this to ECC</li> <li>• Fingringhoe School – the clerk will request the date for Sports Day so that the grass can be cut beforehand</li> </ul>
087/24	Date of next meeting – TUESDAY 2 <sup>nd</sup> JULY 2024 at 7pm at Fingringhoe Village Hall

There being no further business, the meeting closed at 8.00pm