

5th June 2018

Minutes of the meeting of Fingringhoe Parish Council held on Tuesday 5th June 2018 at The Village Hall, Chapel Road, Fingringhoe.

PRESENT AT THE MEETING

In the Chair	Councillor Gerald Ketley
Councillors	Mike Clarke Jonathan Martin Emma Dixon Ian Chamberlain Helen Seton
Clerk	Rosemary Harvey

There was one member of the public present.

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Davidson and Mr Canham. Cllr Bentley and the zone warden left the meeting following the conclusion of the Annual General Meeting.

2 **ANNOUNCEMENTS**

There were no announcements.

3. **OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL**

There were no matters members of the public wished to raise.

4. **TO RECEIVE DECLARATIONS OF INTEREST**

An invoice for payment was received from Cllr Chamberlain.

5. **MINUTES OF MEETING OF 3RD APRIL 2018**

The minutes of the meeting held on 3rd April 2018 had been circulated and were approved and signed by the Chairman as a true record of the meeting.

6. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

a) **Vehicle Activated speed unit in Chapel Road**

The VAS is still not working and the Clerk was asked to remind Cllr Bentley that the repair is outstanding.

b) **Purchase of a defibrillator and offer received from a resident.**

The Clerk was asked to contact the resident who suggested a cheaper unit may be available to see whether he is able to recommend another supplier for the unit.

c) **Pontoon at Ferry Road**

Cllr Davidson had reported that he has been unable to arrange a site meeting.

d) **Repairs to noticeboards**

The repairs and renovation of the noticeboards is in hand.

- e) Fly tipping incidents
Recent incidents of fly tipping were reported by the Zone Warden during the Annual Meeting.
- f) Damage to fence at Recreation Ground
It was reported that the Recreation Ground fence has recently been damaged but that repairs are in hand.

7. CORRESPONDENCE

a) Funding for NHS 70 years tea party

It was reported that church members are holding a tea party on Church Green to celebrate the 70th anniversary of the NHS and to raise funds for NHS charities. The parish council has been asked to provide funding and assistance with the event. The Chairman offered to speak with Mrs Sheena Taylor to discuss the amount of funding appropriate.

The Clerk advised that the grass is being cut on Monday 25th June prior to the school sports day on Friday 29th June so should be tidy for the event on 7th July.

b) Defects reported on the John Brunning Walk

The Clerk reported that a resident has reported a number of defects on the footpath route to Rowhedge which are being reported to Jason Bothello the Public Rights of Way Officer at ECC.

8. ROADS AND FOOTPATHS

A community speed watch session was held and five people were reported as a result. A set of equipment is going to be given to the group. At present the group only has one site approved for speed monitoring.

The resident's complaint regarding surface water flooding and vehicles being parked too close to the post box and notice board were dealt with at the earlier meeting.

9. FINANCE AND ACCOUNTS

a) Accounts for payment:

The following accounts were passed for payment and approved.

	£
Colchester Association of Local Councils (annual subscription)	35.00
Kendall Plus (grass cut 25 th April 2018)	248.40
Kendall Plus (grass cut 9 th May 2018)	248.40
Kendall Plus (grass cut 31 st May 2018)	248.40
Ian Chamberlain (pond maintenance)	125.00
Mr R K Gooding (Internal audit of accounts)	80.00
Mr W W Sorrell (Accounts preparation)	80.00
Mrs R A Harvey (May salary)	204.00
HM Revenue & Customs (PAYE)	51.00
Mrs R A Harvey (June salary)	204.00
HM Revenue & Customs (PAYE)	51.00
Total	£ 1,575.20

The Clerk's salary, amounts to HMRC and Kendall Contracts were approved for payment by bank transfer.

- b) To consider and if thought fit approve the annual governance statement Section 1
A copy of the 2018 Annual Return (AGAR) including section 1 had been circulated to councillors with the agenda for review. The Clerk was comfortable that the Council has met its obligations set out in the governance statement and signed the report. The Chairman signed section 1 on behalf of the Council.
- c) To consider and if thought fit approve the accounting statements Section 2
A copy of the 2018 accounting statements Section 2 of the Annual Return (AGAR) had been circulated to councillors with the agenda. The Clerk signed Section 2 and after consideration the Chairman signed Section 2 on behalf of the Council.
10. ITEMS FOR INFORMATION & NOTING
A list of general correspondence and circulars received was circulated. The correspondence box will be circulated around the councillors to read the contents.
11. DATE OF NEXT MEETING
The next meeting will be held on Tuesday 3rd July 2018 at 7pm.

The meeting closed at 8.30 pm